



1/3 SHEET

ORBITAL
SANDER

OS300
INSTRUCTION MANUAL

GMC[®]
GLOBAL MACHINERY COMPANY

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Warranty Powertools

Whilst every effort is made to ensure your complete satisfaction with this tool, occasionally, due to the mass manufacturing techniques, a tool may not live up to our required level of performance and you may need the assistance of our service department.

This product is warranted for a 2-year period for home domestic use from the date of the original purchase. If found to be defective in materials or workmanship, the tool or the offending faulty component will be repaired or replaced free of charge with another of the same item. A small freight charge may apply. Proof of purchase is essential. We reserve the right to reject any claim where the purchase cannot be verified.

This warranty does not include damage or defects to the tool caused by or resulting from abuse, accidents, alterations or commercial or business use. It also does not cover any bonus items or included accessories. Only the powertool is covered under this warranty.

With continuing product development, changes may have occurred which render the product received slightly different to that shown in this instruction manual.

Please ensure that you store your receipt in a safe place.

Conditions apply to the above warranty. For full details of the warranty terms and conditions please refer to our website – **www.gmcompany.com**

For prompt service we suggest you log your service request online - www.gmcservice.com.au, should you not have access to the internet, please contact our service department on 1300 880 001 (Australia) or 0800 445 721 (New Zealand).

Introduction

Your new GMC power tool will more than satisfy your expectations. It has been manufactured under stringent GMC Quality Standards to meet superior performance criteria.

You will find your new tool easy and safe to operate, and, with proper care, it will give you many years of dependable service.

CAUTION. Carefully read through this entire Instruction Manual before using your new GMC Power Tool. Take special care to heed the Cautions and Warnings.

Your GMC power tool has many features that will make your job faster and easier. Safety, performance, and dependability have been given top priority in the development of this tool, making it easy to maintain and operate.

Environmental protection



Recycle unwanted materials instead of disposing of them as waste. All tools, hoses and packaging should be sorted, taken to the local recycling centre and disposed of in an environmentally safe way.

Description of symbols

The rating plate on your tool may show symbols. These represent important information about the product or instructions on its use.



Wear hearing protection.

Wear eye protection.

Wear breathing protection.



Double insulated for additional protection.



Conforms to relevant standards for electromagnetic compatibility.

N380

Specifications

Voltage:	230–240V ~ 50 Hz
Input power:	300W
No load speed:	12,000 min ⁻¹
Insulation:	Double insulated
Base size:	92 mm x 187 mm
Sandpaper type:	Standard 1/3 sheet, Hook & loop 1/3 sheet
Net weight:	2.2 kg
Sound pressure level:	77.6 dB(A)

General safety rules

WARNING. Read all instructions. Failure to follow all instructions listed below may result in electric shock, fire and/or serious injury. The term "power tool" in all of the warnings listed below refers to your mains operated (corded) power tool or battery operated (cordless) power tool.

Save these instructions

1. Work area

- a. **Keep work area clean and well lit.** Cluttered and dark areas invite accidents.
- b. **Do not operate power tools in explosive atmospheres,** such as in the presence of flammable liquids, gases or dust. Power tools create sparks which may ignite the dust or fumes.
- c. **Keep children and bystanders away while operating a power tool.** Distractions can cause you to lose control.

2. Electrical safety

- a. **Power tool plugs must match the outlet. Never modify the plug in any way.** Do not use any adapter plugs with earthed (grounded) power tools. Unmodified plugs and matching outlets will reduce risk of electric shock.
- b. **Avoid body contact with earthed or grounded surfaces such as pipes, radiators, ranges and refrigerators.** There is an increased risk of electric shock if your body is earthed or grounded.
- c. **Do not expose power tools to rain or wet conditions.** Water entering a power tool will increase the risk of electric shock.
- d. **Do not abuse the cord. Never use the cord for carrying, pulling or unplugging the power tool.** Keep cord away from heat, oil, sharp edges or moving parts. Damaged or entangled cords increase the risk of electric shock.

- e. **When operating a power tool outdoors, use an extension cord suitable for outdoor use.** Use of a cord suitable for outdoor use reduces the risk of electric shock.


3. Personal safety

- a. **Stay alert, watch what you are doing and use common sense when operating a power tool.** Do not use a power tool while you are tired or under the influence of drugs, alcohol or medication. A moment of inattention while operating power tools may result in serious personal injury.
 - b. **Use safety equipment. Always wear eye protection.** Safety equipment such as dust mask, non-skid safety shoes, hard hat, or hearing protection used for appropriate conditions will reduce personal injuries.
 - c. **Avoid accidental starting.** Ensure the switch is in the off position before plugging in. Carrying power tools with your finger on the switch or plugging in power tools that have the switch on invites accidents.
 - d. **Remove any adjusting key or wrench before turning the power tool on.** A wrench or a key left attached to a rotating part of the power tool may result in personal injury.
 - e. **Do not overreach.** Keep proper footing and balance at all times. This enables better control of the power tool in unexpected situations.
 - f. **Dress properly. Do not wear loose clothing or jewellery.** Keep your hair, clothing and gloves away from moving parts. Loose clothes, jewellery or long hair can be caught in moving parts.
 - g. **If devices are provided for the connection of dust extraction and collection facilities, ensure these are connected and properly used.** Use of these devices can reduce dust related hazards.
- #### 4. Power tool use and care
- a. **Do not force the power tool.** Use the correct power tool for your application. The correct power tool will do the job better and safer at the rate for which it was designed.

- b. **Do not use the power tool if the switch does not turn it on and off.** Any power tool that cannot be controlled with the switch is dangerous and must be repaired.
 - c. **Disconnect the plug from the power source before making any adjustments, changing accessories, or storing power tools.** Such preventive safety measures reduce the risk of starting the power tool accidentally.
 - d. **Store idle power tools out of the reach of children and do not allow persons unfamiliar with the power tool or these instructions to operate the power tool.** Power tools are dangerous in the hands of untrained users.
 - e. **Maintain power tools. Check for misalignment or binding of moving parts, breakage of parts and any other condition that may affect the power tools operation.** If damaged, have the power tool repaired before use. Many accidents are caused by poorly maintained power tools.
 - f. **Keep cutting tools sharp and clean.** Properly maintained cutting tools with sharp cutting edges are less likely to bind and are easier to control.
 - g. **Use the power tool, accessories and tool bits etc., in accordance with these instructions and in the manner intended for the particular type of power tool, taking into account the working conditions and the work to be performed.** Use of the power tool for operations different from those intended could result in a hazardous situation.
- ## 5. Service
- a. **Have your power tool serviced by a qualified repair person using only identical replacement parts.** This will ensure that the safety of the power tool is maintained.

Additional safety rules for sanders

Remove the plug from the socket before carrying out any adjustment, servicing or maintenance.

- Fully unwind cable drum extensions to avoid potential overheating.
- When an extension cable is required, you must ensure it has the right ampere rating for your power tool and is in a safe electrical condition.
- Ensure your mains supply voltage is the same as your tool rating plate voltage.
- Your tool is double insulated  for additional protection against a possible electrical insulation failure within the tool.
- Always check walls, floors and ceilings to avoid hidden power cables and pipes.
- After long working periods external metal parts and accessories could be hot.
- Do not force the sander; let the tool do the work at a reasonable speed. Overloading will occur if too much pressure is applied and the motor slows resulting in inefficient sanding and possible damage to the sander motor.
- When sanding wood, always connect the dust extraction filter.
- Take special care to guard against harmful and toxic dusts when sanding lead-based painted surfaces, woods and metals, including the following:
 - All persons entering the work area must wear a mask specially designed for protection against toxic dust and fumes such as those arising from the sanding of lead paint.
 - Children and pregnant women must not enter the work area.
 - Do not eat, drink or smoke in the work area.

- Before using the sander with metal always remove the extraction filter from the outlet as sparks may ignite the dust or the internal bag.
- Do not continue to use worn, torn or heavily clogged sanding sheets.
- Do not touch the moving sanding sheet.
- Ensure that you have removed foreign objects such as nails and screws from the work before commencing sanding.
- Rags, cloths, cord, string and the like should never be left around the work area.

Wear goggles

Wear ear defenders

Wear a breathing mask

Contents of carton

- 5 x 80 Grit hook & loop sandpaper sheets
- Dust extraction adaptor
- Instruction manual

Know your product

1. Front handle
2. On/off trigger
3. Lock on button
4. Main handle
5. Soft grip
6. Sandpaper
7. Platen (vibration plate)
8. Paper clamping device
9. Dust extraction port
10. Power cord
11. Dust extraction adaptor



Unpacking

Due to modern mass production techniques, it is unlikely that your GMC Power Tool is faulty or that a part is missing. If you find anything wrong, do not operate the tool until the parts have been replaced or the fault has been rectified. Failure to do so could result in serious personal injury.

Switching on and off

Connect the plug to the power supply.

Pull the on/off trigger (2) upward to start the sander. (Fig.A)

Release the trigger to turn off the sander.

By pulling the trigger on and pressing the lock on button (3), you can lock the sander on.

Pulling the switch on again and releasing it turns the switch off. (Fig. B)

Using the sander

The sander is designed for sanding wood, metal, plastic and similar materials. It can be used for sanding back and finishing the surface.

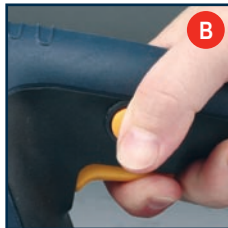
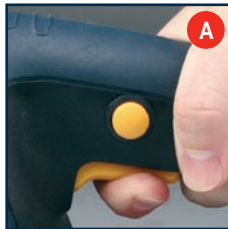
This sander is a handy size for medium jobs.

WARNING. Wear safety goggles, a dust mask and ear defenders. The whole sanding pad must rest on the workpiece.

Switch the sander on while it is placed on the workpiece and move it over the surface to be smoothed in a circular motion.

Grip the main handle (4) in one hand and push down on the front of the handle with the other hand.

Take care to hold the sander parallel to the work. Use moderate pressure only.



If there are still marks on your work after sanding, try either going back to a coarser grade and sanding the marks out before recommencing with the original choice of grit, or try using a new piece of sandpaper to eliminate the unwanted marks before going on to a finer grit and finishing the job.

WARNING. Do not use the sander in wet or damp conditions.

Fitting a sanding sheet

CAUTION. Switch off the sander and disconnect it from the power point.

With hook & loop type sanding sheets, simply press the sheet to the platen (7), taking care to align the holes in the sanding sheet with those in the platen. (Fig. C)

Ordinary (non-hook & loop type) sanding sheets can also be used. Release the clamps (8) from both sides of the sander. (Fig. D)

Insert the end of the sandpaper under the front clamp and pull the paper tight over the platen ensuring the holes align with those in the platen and then clamp the other end.

The paper should be kept tightly clamped over the platen, otherwise there could be excessive wear of the cushion material.

WARNING. Do not continue to use the sander with a sanding sheet that is worn or damaged.

WARNING. Do not use the same sanding sheet for wood and metal. Metal particles become embedded in the sandpaper and will scour a wooden surface.



WARNING. Take care to regularly clean out the build up of dust on the base underneath the sandpaper and not let the sandpaper wear completely down before replacing it. Failure to observe these two precautionary measures can lead to damage to the platen.

Selecting the right grade of sandpaper

Different grades of sanding paper can be purchased from your local hardware store.

Available grades are: Coarse, Medium and Fine.

Use a coarse grit to sand down rough finishes, medium grit to smooth the work and fine grit to finish off.

It is best to make a trial run on a scrap piece of material to determine the optimum grades of sandpaper for a particular job.

Dust extraction

A vacuum cleaner adaptor can be used to connect an ordinary household vacuum cleaner to the sander.

The adaptor (11) can be fitted into the dust extraction port (9). (Fig. E)



Maintenance

WARNING. Always ensure that the tool is switched off and the plug is removed from the power point before making any adjustments or maintenance procedures.

Keep the tool's air vents unclogged and clean at all times.

Regularly check to see if any dust or foreign matter has entered the grills near the motor and around the on/off switch. Use a soft brush to remove any accumulated dust. Wear safety glasses to protect your eyes whilst cleaning.

If the body of the tool needs cleaning, wipe it with a soft damp cloth. A mild detergent can be used but nothing like alcohol, petrol or other cleaning agent.

Never use caustic agents to clean plastic parts.

CAUTION. Water must never come into contact with the tool.

Lubricate all moving parts at regular intervals.

General Inspection

Regularly check that all the fixing screws are tight. They may vibrate loose over time.

Power cord maintenance

If the supply cord needs replacing, the task must be carried out by the manufacturer, the manufacturer's agent, or an authorised service centre in order to avoid a safety hazard.

GMC customer assist

Attach Your
Receipt Here

If your product needs repairing, replacing, technical service or you simply need help or advice, please contact us on our Customer Assist Line 1300 880 001 (Australia) or 0800 445 721 (New Zealand).

For prompt service we suggest you log your service request online at www.gmcservice.com.au. Should you not have access to the Internet, please contact our service department on **1300 880 001 (Australia) or 0800 445 721 (New Zealand)**. 7am – 7pm, 7 days a week (AEST).

Please note that if repair or replacement is required, you must provide a valid original purchase receipt.

You will need the following details at hand to log your service request;

Personal details: First & Last name, address, pick up address, contact phone numbers, email address

Product details: Product number, date of purchase, retailer bought from, State & postcode, receipt number, reason for the request, copy of official purchase receipt

Attach your purchase receipt and save with this Manual for future reference.

Please refer to our website www.gmcompany.com for full GMC warranty Terms and Conditions.

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